



Human Resources Department

p: 503-526-2200 f: 503-526-2572

**POLICE RESERVE OFFICERS
BEAVERTON POLICE DEPARTMENT
(Testing process to create a list for future vacancies)**

CLOSING DATE: February 29, 2016

ESSENTIAL FUNCTIONS OF THE JOB:

A Police Reserve Officer works on a volunteer basis to broaden the capabilities of the department in handling unusual events, community disasters and/or other emergencies; increases citizen involvement in law enforcement by participating in police oriented activities in a partial or limited capacity; and enhances the services of the department as a trained, non-compensated officer.

TO QUALIFY: Must be 21 years of age, requires graduation from high school or the equivalent GED certificate, possess a valid Oregon driver's license, and have the physical strength and agility sufficient to perform the work assigned.

Requires the ability to learn a considerable amount of factual materials such as laws, statutes, regulations, ordinances and procedures, act effectively and calmly in emergency situations, operate assigned equipment skillfully and safely and in conformance with applicable laws and regulations, prepare clear, concise reports, work effectively with supervisors, other agencies and the public.

TESTING PROCESS:

A written exam and physical agility test will be given to qualified applicants. Oral boards will be scheduled for eligible applicants as needed. Final applicants will be required to pass a rigorous background examination, and any job offer will be contingent upon passing a medical exam, drug screen, and psychological evaluation.

A \$15 NON-REFUNDABLE FEE WILL BE CHARGED FOR THE WRITTEN TEST. CASH, CHECK OR MONEY ORDER MUST BE BROUGHT TO TESTING. THE TESTING FEE WILL BE WAIVED FOR VETERANS WITH DD214 AND IN-STATE LATERAL APPLICANTS. QUALIFIED APPLICANTS WILL BE NOTIFIED OF THE TESTING DATE.

HOW TO APPLY:

Applications may be completed on our website at www.BeavertonOregon.gov or by submitting a City of Beaverton application form to the Human Resources Department, Beaverton City Hall, P.O. Box 4755, Beaverton, OR 97076.



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VETERANS' PREFERENCE:

Qualifying veterans and disabled veterans may obtain preference by submitting as verification of eligibility a copy of the Certificate of Release or Discharge from Active Duty (DD Form 214 or 215) or a letter from the US Department of Veteran's Affairs indicating receipt of a non-service connected pension. Disabled veterans must also submit a copy of their veteran's disability preference letter from the Department of Veteran Affairs, unless the information is included in the DD Form 214 or 215. Veterans' Preference documentation must be submitted with your application.